1. Call to Order: Chairperson Robert Sochacki called the Regular Meeting to order at 7:35 p.m.

1.1 Roll Call - Present: Trustees Robert Sochacki, Jean Hansen, Paul Snyder, Mike DeFrancesco, Joe Corriveau and Jim Morché. Also present: Julie Herrin, Director; Anne Mannisto, Assistant Director; Judith Williams, Administrative Assistant; and Friends President Carol Oldenburg.
Absent: Trustee Suzanne Miller.
1.2 Approval of the Agenda: **MOTION:** Jim Morché made a motion to accept the agenda as presented. Paul Snyder seconded the motion. Motion passed.
1.3 Approval of Regular Board Meeting Minutes of 4/26/2012: Jean Hansen made a motion to approve the minutes as corrected. Jim Morché seconded the motion. Motion passed.
1.4 Citizens' Comments: None.

2. Correspondence: None

3. Director's Report

Statistics: Julie Herrin reported that the circulation statistics have increased almost 9% this month over last year. The door count is also up 9%. E-book use is up 30% over last year and NDL database searches are mixed due to WorldCat no longer being available through MEL. Use of the public computers remains steady.
Youth Programming: There were almost 600 children attending 19 youth programs this past month. The Cute and Cuddly Creatures Program, held this afternoon, had 153 attendees.
Adult Services Programming: The program on the Glory Days of Detroit had 68 attendees. The Foreign Film hosted 59 and the program on Mango Languages had 8 very interested participants.
Teen Services: The Teen Craft Program had 14 participants.
Collections: Librarian Wendy Mutch is working on a local history blog. The oral history cassettes have been turned into MP3s and volunteers are transcribing them. Graphic Science is scanning microfilm reels of the Northville Record and expects to complete this project by August.
Staff: An Administrative Assistant has been selected to replace Judith who is retiring at the end of June. Carla Eggert will begin training on May 31. Michael McEvoy will return to the Library on a part-time schedule beginning next week. Allison Brueckner attended a conference put on by our Internet provider. Anne Mannisto and Patricia Garavoglia attended a presentation

on Freegal and Freading.
Facility: The sign on the exterior wall of the Library (over the Book Drop) is being replaced due to sun damage. We are still awaiting two proposals from a lighting consultant regarding the large fixtures on the columns around the stairwell. The Library now has a Disaster Plan, provided by Serve Pro. This is a requirement for the State Quality Standards and will be a valuable tool if there is ever an actual disaster within the Library. Julie would like to set a Facilities Committee meeting when the lighting proposal is received to discuss our options with the atrium lighting, as well as to review the proposal that has been received for carpeting on the stairwell.

4. Friends Report:

Carol Oldenburg, President of the Friends, reported that the Friends treasury continues on track. The current membership stands at 141. The Gift Store Friends Shopping Days held on May 4-6 were successful. Also, the Gift Book Program brought in several large gifts. Preparations for the Spring Used Book Sale are in high gear under the direction of Paul Snyder, Jim Morché and Joe Thomas. Mission Based Books has offered a selection of children's books to be added to the sale. This will be a positive enhancement to the sale as children's books are extremely popular. Books that do not sell will be donated to the Northville Civic Concern. This provides the Friends an opportunity to further their community outreach efforts. Carol stated that she has requested each Director to develop a description of their duties including the functions and processes involved, to provide a better backup for transitions. The plan is to develop a Resource Manual for the Friends Board members.

5. Budget and Finance Review:

5.1 Treasurer Jean Hansen presented the List of Bills over $1,000 for May 2012 and made a motion for the approval of payment. Mike DeFrancesco seconded the motion. Motion passed.

5.2 Jean reported that the Fiscal Year is 44% complete. The bulk of the revenue received from the City and Township has been transferred to the Operating checking account to offset the bank fees charged since the interest paid on the bond funds is so low. Jean reported that the Library has a $9,000 credit with Consumers Energy on the budget amount paid during this past winter. These funds will be drawn down going forward with the budget plan for this year.

6. Committee Reports:

6.1 The next Geek the Library Committee will be held on Monday, June 4. Subjects for the Geek posters will continue to be photographed tomorrow morning, May 25, and next week on Thursday, May 31.

7. Announcements and Comments

7.1 The next Board of Trustees Finance Committee meeting will be held at 10:00 a.m. on Tuesday,
June 26 in the Carlo Meeting Room.

8.2 The next Regular Board of Trustees Meeting will be on Thursday, June 28, at 7:30 p.m. in the Carlo Meeting Room.

MOTION: Paul Snyder made a motion to adjourn the May Regular Board Meeting. Jim Morche' seconded the motion. Motion passed. The Meeting was adjourned at 8:15 p.m.

Respectfully Submitted,
Joe Corriveau, Secretary
JW 6/4/2012