Present: Linda Schwelnus, President, Judy DeFrancesco, Anne Mannisto, Erin McDermott, James Morche', Martha Nork, Carol Oldenburg, Joe Thomas, Claire Kreher, Denise Stacer, Ellison Franklin, Mike DeFrancesco Laura Lockhart

Absent: Sandy Walts

1) Call to Order - Meeting was called to order at 7:34 p.m. by L. Schwelnus, President/Chair.

2) Approval of Agenda - Agenda was APPROVED as submitted

3) Approval of Meeting Minutes (November 16, 2011) - Corrections were made. With the corrections, the minutes were APPROVED as submitted.

4) Guest Member Comments - None

5) President's Report - L. Schwelnus

a. The Book Author Luncheon will be at Fox Hills. There has not been a date set.
b. Erin McDermott was thanked by Linda Schwelnus for the email newsletter sent to the Friends.
c. Annual Meeting Discussion
Discussion centered on Nominating Committee for 2013.
The chair reviewed the bylaws requirement to hold an annual business meeting in March where all the Friends members are invited to attend, annual reports from the Board and Committees are presented and the election of officers takes place. The meeting held in March 2011 had poor attendance. Discussion centered on the format for the 2012 meeting. Following recommendations were made:
- Do not invite a guest speaker or have a presentation.
- Significantly reduce the printing of the Annual Report. Inform members report is available for review online at Friends website and at the library front desk.
- Schedule meeting for March, 2012, after consultation with Library calendar, hold a regular meeting.
- Possibly add light refreshments.
d. Summer Reading Program for 2013 - Possibility of using bags as the give-away instead

shirts. Discussion centered on pros and cons of shirts and bags.

6) Library Director's Report - Anne Mannisto provided the following updates:

a. 43,000 items were circulated in November. This figure is up 4% from November 2010.
b. Programs - Petting Zoo - for e-books & e-readers.c. Battle of the Books - It will be held on March 7, 2012. Advertising began on December 7.
d. December 6 the Teen Renovation began. The renovation was a success. The library is getting many teen patrons who are using the area. The library believes it will be a popular area with the teen patrons. There will be notification in the newspaper and various newsletters after the first of the year.
e. Annual Giving Campaign - 45 people have donated based on the mailing in the Library Newsletter. There was over $8000.00 given both to the endowment and to the library directly. This is the last year for tax incentives.
f. A used laptop was donated to the Used Book Cellar by the library.
g. The Development Committee Meeting will be on Thursday, January 12.

7) Treasurer's Report -Denise Stacer
Treasurer's report was distributed and reviewed. Net income for month ending 11/30/11 was $5,314.13. Year-to-date $43,185.61.

a. Denise needs to add the lighting to the expenditures.
b. Request for Wish List to be delivered before January 2012 Finance Committee meeting
c. Bag Discussion - Discussion centered on the need for plastic bags versus reusable cloth bags. Anne will ask the circulation area if they feel bags are needed. The samples arrived from Janway and the Friends were able to compare various cuts and weights and bag styles. The Finance committee recommends that the library determine if the bags are needed. If the bags are needed we will move forward. There is a discount on the wave bags which will expire on December 31.

8) Corresponding Secretary's Report - No report

a. Carol Oldenburg met with Christa Williams
b. Carol is willing to make notecards using the Friends logo.

c. Carol will not be here in March. Erin will assist Carol with Annual Report assembly.

9) Committee Reports:

a. Membership Committee Report - Ellison Franklin
Currently 268 members for 2011. There were 23 renewals from the latest mailing and one new member.
b. Gift Store - Martha Nork
November was a successful month. January and February are typically slower in sales figures.
c. Gift Store Finance - Linda Schwelnus
Reports were disbursed to the group
d. Gift Books - Claire Kreher
There is an increase in the response on gift books from the last mailing.
e. Books for Babies - Judy DiFrancesco
The bags and bibs have come in and the program will commence in January. Jim praised Judy for her dedication to the program. The program would never have had the success it has had without Judy.
f. Used Books - Joe Thomas
The Art House event was a success.
The Cellar is being renovated in December. Jason Miller an Eagle Scout is working on the renovation as a project.
Carts were moved to facilitate moving the stock.
g. Programs - Jim Morche
Vocal Arts Ensemble -Twelfth Night Singers performed and there were many people who enjoyed the program. It was a great performance and the response was enthusiastic.
May 15 - Program on the South Pole
November - Veteran's Day Program

Discussion centered on having a donation jar at various Friends Programs. Various ideas on logistics were discussed. This topic will be revisited in October.

10) Old Business - None

11) New Business

12) Next Meetings: Thursday, January 19
2012 meetings are scheduled for the third Thursday of each month through September.

Meeting Adjourned 8:50 pm

Respectfully submitted:
Laura Lockhart