Present: Linda Schwelnus, President, Judy DeFrancesco, Julie Herrin, Erin McDermott, Martha Nork, Carol Oldenburg, Joe Thomas, Sandy Walts, Denise Stacer, Laura Lockhart

Absent: Claire Kreher, Ellison Franklin

1) Call to Order - Meeting was called to order at 7:31 p.m. by L. Schwelnus, President/Chair.

2) Approval of Agenda - Agenda was APPROVED as submitted.

3) Approval of Meeting Minutes (December 14, 2011) - Corrections were made to previous meeting minutes. With the corrections, the minutes were APPROVED as submitted.

4) Guest Member Comments - None

5) President's Report - L. Schwelnus

a. Ellison has been ill. She will be unable to attend the meeting tonight.
b. Wave handle bags were ordered from Janway. There were 5,000 bags ordered. The bags were $0.21 apiece The bags include a biodegradable additive. Expected delivery is 6-8 weeks.
c. Meeting Minutes - Discussion centered on sending the meeting minutes earlier in the month. Laura agreed to attempt to have them distributed within 10 days of the meeting.
d. Battle of the Books - March 7, 2012 The library is looking for volunteers to assist with the program.
e. Summer Reading Program for 2013 - Linda spoke with Roz Fink about bags verses shirts. The cost of the bags is less. Linda is waiting to hear back from Roz on her recommendation. The library would defer to Roz as to what the preferred method. Joe suggested perhaps having both.
f. Book and Author Luncheon - An author is still needed for this year's program.

6) Library Director's Report - Julie Herrin provided the following updates:

a. Circulation was up in December. This figure is up 13% from December 2010.
b. Programs - Ebooks - There were 75 attendees. It was a huge success. They will be running the program again in the spring.
c. Teen Area Sign - This is in the design phase.
d. Annual Giving Campaign - There was $2,500 spent on mailing. $19,775 was returned in

donations invested in the library. There were 48 new donors.
e. Wish List - Digitization Project - Looking to digitize Northville Record. The project would encompass newspapers from 1869-2011. There are 70 gigabites of data which are needed to complete the project. Three different vendors were asked to submit bids. The microfilm would be digitized. Microfilm will still be collected. The library committed to paying for future digitization costs after the initial project has been completed.
f. Lighting - Linda asked about the greening of the library projects. The library is still in the process.

7) Treasurer's Report -Denise Stacer

a. 95% of income is in for the fiscal year and 80% of expenses have been completed.
b. Nothing unusual to report.
c. Budget meeting will be held before the next monthly meeting in order to present to the board.
d. Question was asked was all 40,000 that was given to the library used. It was noted that no official accounting of how the funds were specifically spent.

8) Corresponding Secretary's Report - No report

9) Committee Reports:

a. Membership Committee Report - Linda Schwelnus for Ellison Franklin
No Report
b. Gift Store - Martha Nork
November and December were both successful months. There was one person who returned the coupon. Two volunteers have serious medical conditions. January and February are typically slower months. An Emergency contact list is being created for the members who work in the store. There will be a spring member shopping day.
c. Gift Store Finance - Linda Schwelnus
The store is well on target to make the promised $3,500.
d. Gift Books - Claire Kreher
There is an increase in the response on gift books from the last mailing.
e. Books for Babies - Judy DiFrancesco
Judy had a new idea. She is distributing new cards to the desk staff for people who want to participate in the program. She is testing to see if it will be more efficient
f. Used Books - Joe Thomas

The Cellar is also doing an Emergency Contact List.
There was a write up in the paper about the Cellar donating children's books to Southwest Detroit students.
The Cellar is in the process of being refurbished. Joe wanted to thank the boy scouts for all of their efforts in the cellar.
g. Development Committee - Erin McDermott
The Development Committee is looking at ways to raise money. Four ideas for raising money were discussed: Genitti's for an event, Children's theater at Genitti's, Bricks for Dueling Pianos, and Tipping Point - Research will be conducted and findings will be reported at the next meeting. The next meeting will be on February 7, 2012 - Carol volunteered to attend the meeting. The development committee is looking for the Friends to sell tickets to the events. Joe Thomas resigned as Friend's representative to the Development Committee.
h. Trustee Meeting Report - Judy DiFrancesco
There is nothing unusual to report. It was a short meeting and then there was a closed door discussion with the lawyer.

10) Old Business -

a. Annual Meeting Discussion - Discussion centered on past reports and streamlining the report process. When submitting reports it was agreed the person would include their name, title, and the date on the report.
b. Linda indicated she would not be running for President again.
c. The annual meeting will be held on Wednesday, March 28. The regular monthly meeting will follow.

11) New Business -

a. Taste of Northville - Erin volunteered to participate. The event of the date is March 10, 2012

12) Next Meetings: Thursday, February 16
2012 meetings are scheduled for the third Thursday of each month through September.

Meeting Adjourned 8:45 pm

Respectfully submitted:
Laura Lockhart