Present: Carol Oldenburg, President, Julie Herrin, Erin McDermott, Martha Nork, Claire Kreher, Joe Thomas, Denise Stacer, Judy DeFrancesco, Linda Schwelnus, Jim Morche, Regina Mingela, Laura Lockhart

Absent: Sandy Walts, Alex Sheremeta, Ellison Franklin

1) **Call to Order** - Meeting was called to order at 7:31 p.m. by C. Oldenburg, President/Chair.

2) **Approval of Agenda** - Agenda was APPROVED as submitted.

3) **Approval of Meeting Minutes** (May 17, 2012) - Corrections were made to previous meeting minutes. With the corrections, the minutes were APPROVED with two corrections to the minutes. 1) The number of Antarctica participants changed from 57 to 75; 2) The percentage of Hiller's card money was added.

4) **President's Report** - Carol Oldenburg, President

a. Carol attended a meeting where a representative from the St. Paul library spoke. The speaker identified the need for all organizations to have job descriptions. This helped Carol validate her reasoning for having the Friends board send job descriptions for all positions.
b. Ellison has indicated that she will be serving out her term as Membership Chair but will not be seeking to run for a position in 2013.

5) **Library Director's Report** - Julie Herrin provided the following updates:

a. Circulation is up 4.4% from May 2011. Downloadable book usage has doubled in addition to online research resources being up 38%.
b. Summer Reading Program:
Youth 426, 380 registered by Friends,
Teen 111, 80 registered by Friends
Adult - 152
c. Geek the Library campaign is going well. Linda Schwelnus won Geek of the week. The

Geek board has been filled five times. The next event for Geek the Library is the 4th of July parade.
d. Carla Eggert has started and has been training as the new library Administrative Assistant. Things are going well.
e. Volunteer Recognition Party will be on August 21 at 7:00 pm.
f. The Farmer's Market will be on July 12. Julie asked for volunteers from the Friends. Carol volunteered for the Farm Market.
g. The library asked if the Friends would be willing to sell the donated artist prints. Martha agreed. Price will be set at $25.00 and profits will stay in the store.

6) **Treasurer's Report** - Denise Stacer

a. Balances as of May 31, 2012: Total Income: $13,662.95 Total Expenditures: $3,484.35 CFCU balance $63,914.89
b. The Friends joined the Friends of the Michigan Library.
c. Under Used Book Sales the $400.00 was the seed money for the book sale. The book sale money will post on the report for the month of June.
d. Linda reported that $365.96 was Northville's share of the profit from the Book and Author Luncheon. A check for this amount was given to the Friend's Treasurer.

7) **Corresponding Secretary's Report** - Regina Mingela

a. Nothing to report

8) **Committee Reports**:

a. *Membership Committee Report* - Carol Oldenburg for Ellison Franklin
Total 187 members to date. 200 renewal reminder letters were sent and Board members were also reminded to renew their memberships. Ellison will be stepping down in March. The Friends will look for a new membership committee chairperson. 20 new memberships were given to Denise.
b. *Gift Store* - Martha Nork
Martha had nothing to report.
Linda reported that the store is up $1000 from the previous year.

c. *Gift Books* - Claire Kreher
7 gifts were given during the previous month. The total of the gifts was $250.
d. *Newsletter* - Carol Oldenburg for Sandy Walts
Please submit anything for the newsletter to Sandy Walts by July 1, 2012.
e. *Used Books* -Joe Thomas and Jim Morche
$1,219.51 was made during the booksale
Northville Civic Concern picked up unsold books for distribution to area charities. Starfish was also given unsold books. They help give books to children who can't afford books in Wayne county.
The dates for the Fall sale are being finalized.
Jim is looking to make some changes to the fall sale.
Jim complimented Joe on the book store design.
Discussion centered on signs for the Book Cellar. Julie is going to speak with Karen and report next month on sign options.
Carol thanked Joe, Jim, and Paul for all of their effort on the book sale.
The used books for recycle are being donated to Oakland County inmates. Wayne County has also asked for books for inmates.
Friends of Michigan Libraries - Databases for potential donation and recycle centers for books.
Paul is looking to put together a database for places that are looking for books.
f. *Read to Me* - Judy DeFrancesco
The Read to Me program is on hiatus until September.
g. *Programs* - Jim Morche
All that Jazz on October 2
Picks N Sticks - November 8
12th Night Singers - December 4
November 2013 - Veteran's Day Recognition Program
h. *Development Committee* - Erin McDermott
Books and Beyond is the theme for the library fundraiser. Bob Posch will be the entertainment. It will be $75 per person. Sponsorships are a second way of getting additional funds. The event will be held on October 13. The limit on the number of tickets is 150. Linda made a motion to purchase the library director and assistant director's tickets to the event. The motion passed. The committee is looking to make this an annual event. The money from the event is going towards the children's collection.
i. *Book and Author Committee* - Linda Schwelnus.
$365.96 was Northville's share of the profit from the Book and Author luncheon. A check for this amount was given to the Friend's Treasurer. The event went very well.

9) **Old Business/New Business** -

a. Summer Meetings - Carol asked how do we want to meet during the summer. Do we want to meet in July, August, or combine the meetings? The decision was made to cancel July's meeting and meet on August 16th.

10) **Next Meetings**: **Thursday, August 16, 2012**
2012 meetings are scheduled for the third Thursday of each month through October.

Meeting Adjourned 8:35

Respectfully submitted:
Laura Lockhart