

*PLEASE NOTE: You will need a valid Northville Library card. You will also need either a Mac or PC to download Audiobook titles. Do not use these instructions for tablets and phones; use the OverDrive Media Console app instead.*

*\* Includes eReaders, MP3 players, and computers. Visit [help.overdrive.com/#devices](http://help.overdrive.com/#devices) for information about supported devices.*

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## Setup (Only Do Once)

1. From a computer browser go to [www.northvillelibrary.org](http://www.northvillelibrary.org).
2. On the Library's website click **Downloads** from the menu and select **Download Destination**.
3. You will be redirected to **Download Destination**'s website. Click the **Help**  icon near the top right. Click **Applications** then select **OverDrive Media Console**.
4. Select either **Mac** or **Windows** from the menu depending on your type of computer. Install the free software.

*Notes: iTunes must also be installed to transfer to an Apple® device.*

*Windows Media Player must be installed on Windows computer for WMA Audio book formats.*

*WMA files can be transferred to an Apple® device only through a Windows computer.*

## Borrowing Audio books

1. From a computer browser go to [www.northvillelibrary.org](http://www.northvillelibrary.org).
2. On the Library's website click **Downloads** from the menu and select **Download Destination**.
3. You will be redirected to **Download Destination**'s website. Click **Sign In** from the top right.
4. Select **Northville District Library** and enter your **library card number** and **PIN**. Click **Sign In**.
5. Browse for either **MP3 Audiobook** or **WMA Audiobook** (Windows computer only) titles by entering a search term in the search text box.
  - a. Any titles of interest that are not available can be placed on hold by selecting **Place a Hold**. Enter your email address and determine whether you want to **Automatically borrow this title when it becomes available** or not check this option and instead receive an email alert (you will then have 3 days (72 hours) to login to your **Account** and check the item out).
  - b. If the title is available select **Borrow**. The title is immediately checked out to your account and can be found in your account **Bookshelf**.
6. Click the **Download** button next to the title to store it onto your computer. Check either **MP3 Audiobook** or **WMA Audiobook** (Windows computer only) then click **Confirm & Download**.
7. The **OverDrive Media Console** will automatically open. Click **OK** in the pop-up to begin.
8. Select the part(s) you want to download and click **OK**.
9. Once the part(s) have finished downloading they can be transferred to a supported device.
10. Plug the device into the computer.
11. Click the **Transfer** button  in **OverDrive Media Console**.
12. On the pop-up click **Next**. Select your device from the **Player** dropdown menu then click **Next**.
13. Once the Audiobook part(s) are transferred to the device it can be removed from the computer.

## Other Info

- The default checkout period is 14 days for Audiobooks.
- You may check out up to 6 titles at one time.
- If you finish listening to a title before the expiration date you may return it early in the **OverDrive Media Console** on your computer.
  1. Click the **Delete** button .
  2. In the pop-up select **Return/Delete**.
  3. Delete the Audiobook off your device.
- You may have up to 10 titles on hold at one time.
- Some Audiobook titles can be burned onto a CD through the **OverDrive Media Console**.

## Need More Help?

- Email: [downloaddestination@gmail.com](mailto:downloaddestination@gmail.com) – email help supported by librarians throughout The Library Network.
- One-on-One eBook & eMagazine Help @ the Library. Register online, at the Information Desk, or call 248-349-3020.

